



**South Port Day Links Inc.
STRATEGIC PLAN 2008-2009**

TO PROMOTE AND ENABLE EQUALITY OF ACCESS AND OPPORTUNITY FOR FRAIL AGED PEOPLE, PEOPLE WITH A DISABILITY, AND THOSE THAT CARE FOR THEM, SO THAT THEY CAN MAINTAIN THEIR INDEPENDENCE AND LINKS TO THE LOCAL COMMUNITY.

| Objectives | Actions | Indicator/Timeline | Responsibility | |
|-------------------|--|--|---------------------------|--|
| GOVERNANCE | Policy & Procedure Manual review | Policy Register | COM | |
| | Upkeep of decision manual: delegations, authorities, etc. | Nov-Dec 08 & on-going | Megan | |
| | Program Support – software replacement to become MND compliant | Benchmarking June 08 Purchase and backfill data July 08 Implement Aug 08 | Megan Megan COM | |
| | Succession planning re committee of management – membership, skills and expertise. | Develop of volunteer recruitment strategy. | All | |
| | Volunteer recruitment to maintain and develop Links and Mates programs | Develop volunteer recruitment strategy. | Megan and Mary | |
| STAFF | Positions and remuneration review | Nov-Dec 08 | Executive | |
| FINANCIAL | Explore other funding opportunities, including grants, local business. | Prepare draft Fundraising strategy by June 08 | Karen | |

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|--------------------------------|---|---|------------------------|--|
| | Annual Vehicle replacement strategy | Raise \$15,000 per annum | All | |
| | Meet DHS funding requirements – Re MDS | MDS compliant software by end of 2008 | Megan COM | |
| MARKETING AND PROMOTION | 21 st Anniversary celebration | Promotion and Marketing Working Party established by Aug 08 | COM | |
| | Raise profile of SPDL to improve community awareness of the organisation. | Develop volunteer recruitment strategy & Promotion strategy | Megan and Mary and COM | |
| | Develop a presentation that highlights SPDL aims and capabilities | Presentation by Dec 2008 | COM | |
| PLANNING | Annual Plan | April/May 2009 | All | |
| | Trial student placement project to undertake Client Needs analysis and satisfaction with current programs | Student Recommendations – Nov 09 | Megan | |
| | Program growth Community transport – whole of COPP | Development of criteria with regard to SPDL resources. | Megan | |